

# awesome!

## Coronavirus (Covid-19) Play Service and Facility Management Generic Risk Assessment

<b>Assessment Date:</b>	10th september 2020
<b>Review Date:</b>	Daily
<b>Version:</b>	1.1

**Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.**

<b>N°</b>	<b>Hazard Description</b>	<b>Persons Affected</b>	<b>Controls Required</b>	<b>Additional Controls</b>	<b>Risk Rating (L,M,H)</b>
-----------	---------------------------	-------------------------	--------------------------	----------------------------	----------------------------

1	Spread of Covid-19 Coronavirus	<p>Staff</p> <p>Visitors</p> <p>Users</p> <p>Contractors</p> <p>Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions</p> <p>Anyone else who physically comes in contact</p>	<p><b>Hand Washing</b></p> <ol style="list-style-type: none"> <li>1. Hand washing facilities with soap and water in place.</li> <li>2. Stringent hand washing taking place.</li> </ol> <p><a href="#">See hand washing guidance.</a></p> <ol style="list-style-type: none"> <li>3. <a href="#">Drying of hands with disposable paper towels.</a></li> <li>4. <a href="#">Staff encouraged to protect the skin by applying emollient cream regularly</a></li> <li>5. Gel sanitisers in any area where washing facilities are not readily available and outdoor mobile hand wash areas.</li> </ol> <p>Best practice- How to <a href="#">handrub</a></p>	<p>Employees, Children, Young people and users to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels.</p> <p>Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues or disposable towels will be made available throughout the workplace.</p> <p>Mobile outdoor hand washing stations fitted across the external play areas.</p> <ul style="list-style-type: none"> <li>- Ensure dispensers are full from the start of each day</li> <li>- All children to wash hands before and after using any structure or shared play equipment.</li> <li>- Ensure adequate stock levels</li> </ul> <p>Contact every user and inform them of usage expectations: Communication to parents and carers.</p>	M
---	--------------------------------	--	---	--	---

		with staff in relation to the services we offer.		<p>Staff to sign in children on portable ipad and clean before and after every use. Keep to one consistent staff member using portable ipad registration where possible.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice -</p> <p>Posters, leaflets and other materials are available for display. <a href="https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19">https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</a></p> <p>Identify an advisory limit on the maximum number of users able to use a playground at any one time and use signs to communicate this</p> <p>Rigorous checks will be carried out by line managers to ensure that the necessary procedures are being followed.</p>	
--	--	--	--	--	--

			<p><b>Cleaning</b></p> <ol style="list-style-type: none"><li>1. Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, tables, handrails and reception area ipad signing in stations using appropriate cleaning products and methods.</li><li>2. <a href="#">Cleaning guidance</a> for non healthcare settings</li></ol> <p><b>Social Distancing</b></p> <ol style="list-style-type: none"><li>1. Social Distancing -Reducing the number of persons in any work area to comply with the</li></ol>	<p>Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it. Management checks to ensure this is adhered to.</p>	
--	--	--	---	--	--

			<p>2-metre (6.5 foot) gap recommended by the Public Health and the government</p> <ol style="list-style-type: none"><li>2. Due to small staff numbers of under 4 per site, staggered times are not required but staff should keep socially distanced when entering and exiting the site</li><li>3. Redesigning processes based on existing risk assessments and custom and practice to ensure social distancing in place.</li><li>4. Conference calls to be used where possible instead of face to face meetings.</li><li>5. Ensuring sufficient rest breaks for staff.</li><li>6. Social distancing also to be adhered to in office and eating areas. should not be</li></ol>		
--	--	--	--	--	--

			<p>used by more than one individual.</p> <ol style="list-style-type: none"><li>7. Signage and floor markings put in place to remind parents/carers/users/visitors of social distancing and make children aware of entrance and exit routes</li><li>8. We will be following government guidance for <a href="#">managing playgrounds and outdoor gyms</a></li></ol> <p><b>Symptoms of Covid-19</b></p> <ol style="list-style-type: none"><li>1. If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance.</li></ol>	<p>staff are made aware of COVID-19 symptoms via visual aids such as posters in key locations</p>	
--	--	--	--	---	--

			<ol style="list-style-type: none"><li>2. Line managers will maintain regular contact with staff members during this time.</li><li>3. If advised that a member of staff or public has developed Covid-19 and were recently on our premises (including where a member of staff has visited other workplace premises), the management team of the workplace will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</li></ol> <p><b>Wearing of Gloves</b></p> <ol style="list-style-type: none"><li>1. Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these</li></ol>		
--	--	--	---	--	--

			will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to clean them safely.		
2	Exposure from others due to:  Living with someone with a confirmed case of COVID-19.	Individual staff members.  Users	1. Continue following government action of self isolation and only to leave house on the following circumstances: for medical reasons; to shop for necessary food supplies; for exercise; and for work where you cannot do this at home		L
3	Have come into close contact (within 2 metres for 15 minutes or more) with a confirmed case of COVID-19.	Individual staff members	1. Review and update existing individual risk assessments (disability, young persons or new / expectant mothers). 2. Maintain contact with line management and to follow Awesome's policy / guidance.		L
4	Being advised by a public health agency that	Individual staff	1. Request staff or users do not attend or travel to work/ adventure playgrounds.		L



	contact with a diagnosed case has occurred.	members / user	<ol style="list-style-type: none"><li>2. Advice individuals to continue following ongoing government guidance.</li><li>3. Stay at home and only attend hospital in an emergency. Do not attend GP surgery and phone NHS line (111) if further advice is required.</li><li>4. Awesome to ensure extremely clinically vulnerable persons do not come to work and continue to shield themselves whilst following their specific medical advice issued to them.</li><li>5. Follow good NHS hygiene measures at all times.</li><li>6. Avoid all visitors to your home unless they are providing a medical requirement.</li><li>7. Do not approach delivery staff, allow packages to be left on the doorstep.</li></ol>		
--	---	----------------	---	--	--

			8. Do not take any antibiotics as they do not work against viruses.		
5	Suspected case whilst working on site at the adventure playground.	Individual staff members  Children & Young People and families	<p>If a worker or child/young person develops a high temperature or a persistent cough while at an adventure playground or work, they should:</p> <ol style="list-style-type: none"> <li>1. Return home immediately</li> <li>2. Avoid touching anything</li> <li>3. Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow.</li> <li>4. They must then follow the guidance on self-isolation and not return to work or the adventure playgrounds until their period of self-isolation has been completed.</li> <li>5. The work / play area should receive deep cleaning and social distancing maintained.</li> </ol>	<p>Ensure children's and young people's contact details are up to date and verify whether the emergency contact lives with in the same household.</p>	L

6	General travel		<ol style="list-style-type: none"> <li>1. All persons to limit their use of public transport. Where travel is essential, please use private single occupancy where possible, cycle or walk.</li> <li>2. Please continue to follow any further national government advice provided.</li> <li>3. Implement teleconferencing for meetings</li> </ol>	<p>Staff encouraged to take up the available spaces for the Cycle to work scheme, where distance is the greatest for traveling to work.</p> <p>Children, young people, parents and carers encouraged to walk to the designated adventure playground where possible.</p>	
7	Access / egress to site including attendance and collection arrangements of children and young people.		<ol style="list-style-type: none"> <li>1. Ensure all extremely clinically vulnerable persons do not attend site</li> <li>2. Stop all non-essential visitors.</li> <li>3. Log all visitors to site</li> <li>4. Monitor site access points to enable social distancing – you may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring</li> <li>5. Remove or disable entry systems that require skin contact e.g. visitors Ipad signing in and look to</li> </ol>	<p>Staff health survey conducted.</p> <p>Children and young people registration's reviewed, request care plans where appropriate.</p>	

			<p>increase cleaning or removal of common 'touch points' on site</p> <ol style="list-style-type: none"> <li>6. Require all workers to wash or clean their hands before entering or leaving the site</li> <li>7. Allow plenty of space (two metres) between people waiting to enter site</li> <li>8. Regularly clean common contact surfaces in reception, office, access control and delivery areas e.g. screens, telephone handsets, desks, particularly during peak flow times</li> <li>9. Reduce the number of people in attendance at site inductions and consider holding them outdoors wherever possible</li> <li>10. Designate walking routes and one way systems with signage to help maintain social distancing</li> <li>11. Additional cycling facilities to be implemented to</li> </ol>	<p>Mark pavement area with tape at 2 mtrs distances. Hang signage to remind users about social distancing. Entrance and exit routes marked clearly with floor marking and signage</p>	
--	--	--	---	---	--

			encourage those to avoid using public transport when travelling to the adventure playground		
8	weather	members / user	<ol style="list-style-type: none"> <li>1. All persons to dress appropriately for the weather.</li> <li>2. Highlight areas of the site to shelter from the elements when outside if needed.</li> <li>3. Maintain good hygiene measures at all times.</li> <li>4. PPE on individual issue basis and not to be shared to workers doing repairs.</li> </ol>	<p>Communication to parents and carers regarding wet weather play.</p> <p>Marquees provided to provide shelter for bags and coats and socially distanced activities</p>	
9	Poor hygiene		<ol style="list-style-type: none"> <li>1. Encourage all to wash your hands thoroughly and regularly.</li> <li>2. Provide soap and water to use for at least 20 seconds.</li> <li>3. Provide alcohol-based hand sanitiser if soap and water is not available and hand washing technique to be adopted as directed by NHS.</li> <li>4. Have signage and verbally encourage all to avoid</li> </ol>		

			<p>touching your face/eyes/nose/mouth with unwashed hands and cover your cough or sneeze with a tissue then throw it in the bin.</p> <ol style="list-style-type: none"><li>5. Provide additional hand washing facilities across the site including outdoor areas that will be used.</li><li>6. Regularly clean the hand washing facilities and check soap and sanitiser levels.</li><li>7. Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.</li><li>8. Ensure sites will have extra supplies of soap, hand sanitiser and paper towels and stored securely.</li><li>9. Restrict the number of people using toilet facilities at any one time e.g. use markers on the ground to support social distancing. Wash hands before and after using the facilities. Enhance the</li></ol>		
--	--	--	---	--	--

			cleaning regimes for toilet facilities particularly door handles, locks and the toilet flush.		
10	Lunch Breaks		<ol style="list-style-type: none"><li>1. Staff can stay on site and not use local shops to limit contact with others.</li><li>2. Dedicated eating areas should be identified on site to reduce food waste and contamination.</li><li>3. Hand cleaning facilities or hand sanitiser should be available at the entrance of any room where people eat and should be used by workers when entering and leaving the area</li><li>4. staff and children &amp; young people should be asked to bring pre-prepared meals and refillable drinking bottles from home</li><li>5. Individuals should sit 2 metres apart from each other whilst eating and avoid all contact</li></ol>		

			<ol style="list-style-type: none"><li>6. Playgrounds crockery, eating utensils, cups etc. should not be used</li><li>7. Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced</li><li>8. Tables should be cleaned between each use</li><li>9. All rubbish should be put straight in the bin and not left for someone else to clear up</li><li>10. All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door and handles.</li></ol>		
11	Use of Changing facilities, showers for workers cycling to work		<ol style="list-style-type: none"><li>1. Introduce enhanced cleaning of all facilities throughout the day and at the end of each day</li><li>2. Based on the size of each facility, determine how many people can use it at any one time to maintain a distance of two metres</li></ol>		



			<ol style="list-style-type: none"> <li>3. Provide suitable and sufficient rubbish bins in these areas with regular removal and disposal.</li> </ol>		
12	Manual handling - dual lifting (structure building repairs and maintenance)		<ol style="list-style-type: none"> <li>1. Always consider if the task can be performed with one person using mechanical aid</li> <li>2. Ensure the individual(s) are fit for work prior to commencing task</li> <li>3. Break down the load where possible so that one person can comfortably carry</li> <li>4. Assess your route so you can maintain 2m social distance whilst moving the load</li> <li>5. Where dual lifts cannot be avoided, lift facing away from each other or side by side rather than face to face where possible</li> <li>6. Where teams are used, try to keep to fixed teams / partnering to prevent cross over of workers</li> </ol>		

			7. Where PPE is to be used, this is on an individual issue and items should not be shared		
13	Taking / accepting deliveries - contact with materials and persons (driver) contractors/visitors		<ol style="list-style-type: none"> <li>1. Review logistics plans to ensure safest routes have been identified including implementing one way systems</li> <li>2. Maintain 2m social distancing when accepting materials</li> <li>3. Materials to be placed outside of sites to reduce exposure to drivers</li> <li>4. Review work programme to assess whether 'just in time' arrangements can be made to prevent additional or unnecessary deliveries</li> <li>5. Hand washing and sanitizer measures available to maintain good hygiene</li> <li>6. Where possible all visits to be arranged by appointment only</li> </ol>		

			<ol style="list-style-type: none"><li>7. Request and review that contractors who regularly attend our premises provide their health and safety arrangements or RAMS ( risk assessment and method statement) regarding COVID-19.</li><li>8. Food deliveries / lunch bunch/Felix project: Agree time slot for delivery to reduce the number of people on site.</li><li>9. Consider methods to reduce frequency of deliveries, for example by ordering larger quantities less often</li><li>10. To remove items from envelopes/boxes and discard packaging</li><li>11. Restrict non business deliveries, for example, personal deliveries to workers</li></ol>		
--	--	--	---	--	--

14	Working in local vicinity to repair/maintenance/structure building staff (maintaining 2m distancing)		<ol style="list-style-type: none"><li>1. Due to small staff numbers of under 4 per site, staggered times are not required but staff should keep socially distanced when working on the site</li><li>2. Workers who are unwell with symptoms of Covid-19 should not attend the workplace</li><li>3. Work design to be reviewed regularly to identify any safer ways to move around site</li><li>4. Work programme to be reviewed to identify any work reordering that would limit exposure to others</li><li>5. Tasks are to be rearranged to enable them to be done by one person or as small number of persons without compromising safety measures.</li><li>6. Maintain social distancing measure of 2 metres from each other as much as</li></ol>		
----	--	--	--	--	--

			<p>possible with supervision in place to monitor compliance</p> <ol style="list-style-type: none"><li>7. Avoid skin to skin and face to face contact</li><li>8. Stairs should be used in preference to lifts or hoists and consider one ways systems around the playground sites</li><li>9. Consider alternative or additional mechanical aids to reduce worker interface</li><li>10. Any additional COVID 19 measures specified guidance for contractors should be reviewed regularly and updated guidelines must be followed.</li><li>11. Above hygiene measures and additional cleaning schedules to remain (regularly washing hands for at least 20 seconds with soap and warm water)</li><li>12. Any health concern to be raised immediately to line</li></ol>		
--	--	--	---	--	--

			<p>management /senior managers</p> <p><b>RPE</b></p> <ol style="list-style-type: none"><li>1. Public Health guidance on the use of PPE (personal protective equipment) to protect against COVID-19 relates to health care settings. In all other settings individuals are asked to observe social distancing measures and practice good hand hygiene behaviours</li><li>2. Where RPE is a requirement for risks associated with the work (graffitti removal or use of chemicals)undertaken the following measures will be followed- masks will be worn where the user can Adjust the metal strip on the nose - Wearers must be clean shaven.</li></ol>		
--	--	--	--	--	--

15	First aid - including mental health		<ol style="list-style-type: none"> <li>1. First aid contents to be monitored to ensure adequate supplies remain</li> <li>2. First aid and cover arrangements to be reviewed</li> <li>3. First aider certificates to be checked for validity and understand amended practices in regards to attending a casualty during COVID (such as revised CPR methodology)</li> <li>4. First Aiders to be issued with PPE to use in giving first aid to include face mask, visors apron and gloves.</li> <li>5. Emergency plans on site and communicated so all staff understand what action to take in the event of a suspected or confirmed case of COVID 19</li> <li>6. Management will promote mental health &amp; wellbeing awareness to staff during the Coronavirus outbreak and</li> </ol>	<p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing.</p> <p>First aid areas in well ventilated spaces and items used disposed of or cleaned appropriately</p> <p>Reference -  <a href="https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/">https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</a>  <a href="http://www.hseni.gov.uk/stress">www.hseni.gov.uk/stress</a></p>	
----	-------------------------------------	--	--	--	--

			<p>will offer whatever support they can to help</p> <ol style="list-style-type: none"> <li>7. Communicate any available employee assistance programme (EAP) or public support</li> <li>8. Line management to regularly communicate to their team(s)</li> <li>9. Effective reporting system established on site in order to rectify any raised issues or incidents in a timely manner</li> </ol>	<p>Employee Assistance Programme (Health Assured) contact details communicated as an offer of support to staff who are affected by Coronavirus or has a family member affected.</p> <p>Regular communication of mental health information and open door policy for those who need additional support.</p>	
16	Working within 2 metres of other staff members		<ol style="list-style-type: none"> <li>1. Always consider if the task can be performed differently without having to breach the 2m social distancing rule</li> <li>2. Workers are to limit face to face working and work facing away from each other when possible</li> <li>3. Limit the frequency of working within 2m to an</li> </ol>		



			<p>absolute minimum and ensure it is for strictly low intensity, sporadic work where exposure to this distance is less than 15 mins</p> <ol style="list-style-type: none"><li>4. Consider introducing an enhanced authorisation process (agreement from senior managers) for activities where less than 2m distance may be required</li><li>5. Provide additional supervision to monitor distancing and teams not to be rotated.</li><li>6. Continue to conduct dynamic risk assessments whilst completing the work and speak up if there is a safer way of completing the task</li><li>7. All equipment to be thoroughly cleaned prior and after using it.</li><li>8. Increase ventilation when working indoors.</li></ol>		
--	--	--	---	--	--

			<p>9. Where respiratory protective equipment (RPE) needs to be worn. This equipment is reserved to protect workers from other hazardous substances rather than COVID19 as there is limited evidence that the equipment will offer a high level of protection</p> <p>10. Consideration given to disposable gloves and eyewear to prevent and reduce potential contamination</p> <p>11. Reusable PPE should be thoroughly cleaned after use and not shared between workers. These should be stored in suitable places</p> <p>12. Single use PPE should be disposed of so that it cannot be reused and to control potential contamination is controlled. <a href="#">see government guidance</a></p>		
--	--	--	---	--	--

			<p>13. Workers deemed clinically vulnerable should never work within 2m of persons and preference should be given to whether any change in task can allow an individual to work from home where possible.</p>		
17	Children and young people activities		<p><b>Registering children</b></p> <ol style="list-style-type: none"><li>1. All children need to have completed an online registration form prior to attending</li><li>2. Follow guidance for <a href="#">managing outdoor playgrounds and gyms</a></li><li>3. Identify an advisory limit on the maximum number of users able to use a playground at any one time and use signs to communicate this</li></ol>		

			<p>4. Inform parents of hygiene expectations and to discuss with children;</p> <ul style="list-style-type: none"><li>• All children to wash their hands before coming to the adventure playground, before going home and when they get home.</li><li>• Playworkers to teach children hand washing techniques</li><li>• Children to wash hands before eating Lunch (outdoors where possible/ 2 meters apart)</li></ul> <p><b>Attendance and collection arrangements.</b></p> <ol style="list-style-type: none"><li>1. Gate waiting area to have 2 mtr tape on the floor encouraging social distancing.</li><li>2. Entrances and exits marked with floor markings</li></ol>		
--	--	--	---	--	--

			<p>3. Parents encouraged to only have 1 parent/carer collect or drop off</p> <p><b>Play Offer</b></p> <ol style="list-style-type: none"><li>1. Introduce 2 mtr markers for lining up to use outdoor play equipment</li><li>2. Ensure outdoor hand wash stations are available near key play equipment e.g. swings, zipwire.</li><li>3. Ensuring social distancing where possible and extremely high hygiene for any- Food making (food prep done at work stations 2mtrs apart)</li><li>4. Avoid any activity where it encourages children and young people to be closer than 2 meters. Ensure if hula hoops, skipping ropes and loose parts are used that</li></ol>		
--	--	--	---	--	--

			<p>children and young people wash their hands before and after and the items are cleaned after every session.</p> <ol style="list-style-type: none"><li>5. Cease hand shaking of children and visitors</li><li>6. Cease and use of shared cups at the adventure playground (e.g. using cups for water); inform parents/ carers to ensure children have water bottles they bring daily and name labelled for their use only.</li></ol> <p>Information: - Distribute key information posters at every hand washing station and across the adventure playground high traffic areas.</p> <p><b>Lunch Bunch and Food Parcels</b></p> <ol style="list-style-type: none"><li>1. Agree time slot for delivery of caterlink (Lunch Bunch) to reduce number of people onsite.</li></ol>		
--	--	--	---	--	--

			<ol style="list-style-type: none"><li>2. follow practices in place for social distancing with 2 mtr floor lines and dedicated collection point for children and families who are not attending a session.</li><li>3. dedicated time slot for collection of Lunch Bunch/Food parcels</li></ol> <p><b>Behavior Management</b></p> <ol style="list-style-type: none"><li>1. Access any child or young person who is struggling with hand washing or not following instruction for the health and well being. Phone parent/carer and agree a plan of support.</li><li>2. If behaviour of any individual is putting themselves or others at risk then make arrangements for them to leave. Follow up with further discussions on how the individual can be supported to attend the session or site.</li></ol>		
--	--	--	--	--	--

			<p><b>SEND arrangements</b></p> <ol style="list-style-type: none"> <li>1. Review all current ECH plans to ensure the needs of the child /young person can be met and any adjustments made to enable attendance that are possible.</li> <li>2. Conduct an individual assessment</li> </ol>		
	Fire and Emergency		<p>Fire Marshals and first aid personnel on site at all times in line with amount of users on site</p> <p>Ensure first aid kits are well equipped and regularly checked</p> <p>Review Fire Assembly point arrangements and change to an assembly point where social distancing is possible</p> <p>Review emergency personnel availability and update relevant notices</p>		



			<p>Ensure all staff on site are briefed that they should continue to use signposted fire evacuation routes and update them if changes are made</p> <p>Update any PEEP's (personal emergency evacuation plans)</p>		
--	--	--	---	--	--

## Training

Please ensure a manager's brief has been completed alerting to Awesome's specific process / procedures

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

<https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/>

<https://www.gov.uk/government/publications/coronavirus-action-plan>

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

## Management

- Please ensure all staff are aware of reporting requirements and that all confirmed cases are escalated to your line manager and senior management .
- Information notes are to be sent out and any updates communicated in a timely manner to all staff..
- This must include letting staff know about symptoms and actions the medical professionals are advising people to take.

- A colleague who has been isolated for 14 days cannot return to work until the appropriate 'fit note' documentation is provided by their GP/healthcare provider to demonstrate they are now fit to return to work.
- Assessments to be reviewed every week or where significant change has occurred
- Please remind staff that in order to minimise the risk of spread of infection, we rely on everyone taking responsibility for their actions and behaviours.
- Please encourage an open and collaborative approach between your teams on site where any issues can be openly discussed and addressed.

Call **NHS on 111**, where you will be assessed by an appropriate specialist. NHS guidance is that you do not go directly to your GP surgery, community pharmacy or hospital unless an emergency occurs